Request for Quotation

RFQ No.	RFQ-2609-014-J01
Date	28 Sep 2026
To	Approved joinery subcontractors, see Section 9 distribution list
Project	Office Fit-Out, Unit 1504, Level 15, Bay Square Tower 7, Business Bay, Dubai
Package	Joinery and fixed furniture, supply and install, BOQ Section E
Quotation due	05 Oct 2026 at 16:00 by email, subject line to quote the RFQ number
Site visit	01 Oct 2026 at 10:00, by appointment
Contact	Procurement Department, _____

Document No.	RFQ-2609-014-J01	**Revision**	0	**Date**	28 Sep 2026
Title	RFQ Joinery Package	**Status**	Issued for Quotation	**Pages**	See footer
Prepared by	Procurement (Hydrock Support)	**Checked by**	Project Manager	**Approved by**	Commercial Manager
Signature		**Signature**		**Signature**	

1. Invitation

You are invited to quote for the supply, delivery and installation of the joinery package described below. Price strictly against the enclosed Price Schedule and drawings. Deviations from the specification must be listed separately as alternatives with their price effect. Quotations received after the due date may not be considered. This RFQ is not an order and the main contractor is not bound to accept the lowest or any quotation.

2. Scope of Supply

- Shop drawings within 5 working days of award, including material samples and finish boards for consultant approval.
- Manufacture in the subcontractor's own workshop, delivery to Level 15 including hoisting and building management coordination.
- Installation, scribing to site, fixings, sealants, protection until handover and removal of packaging daily.
- All hardware: hinges, drawer runners, locks and LED strip lighting to reception desk as specified.
- Solid surface and quartz tops including cut outs, polishing and site jointing.
- Attendance at site coordination meetings and compliance with the main contractor HSE plan.

3. Documents Enclosed

Ref	Title	Rev	Date
ID-110	Reception desk plan, elevations and sections	B	15 Sep 2026
ID-111	Pantry joinery layout and elevations	B	15 Sep 2026
ID-112	Storage wall and credenza details	B	15 Sep 2026
ID-113	Feature slat wall details	B	15 Sep 2026
FS-01	Finishes schedule	B	15 Sep 2026
SPEC-06	Specification Section 06, Joinery and Millwork	A	15 Sep 2026

4. Price Schedule, to be completed by the vendor

Ref	Description	Unit	Qty	Rate (AED)	Amount (AED)
E1	Reception desk 3600 x 900 x 1100 mm, laminate finish with solid surface top, integrated LED strip	No	1		
E2	Pantry units, base and wall cabinets 3.6 m run, laminate finish with quartz worktop and sink cut out	m	3.6		
E3	Full height storage wall to open office, laminate finish with lockable doors	m	6.0		
E4	Boardroom credenza 2400 x 500 x 800 mm, veneer finish	No	1		
E5	Timber slat feature wall to reception, oak veneer on black backing	m2	22		
E6	Shop drawings, samples and mock up of reception desk corner	Item	1		
E7	Delivery, hoisting and building management coordination	Item	1		
	Total excluding VAT (AED)				

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