Weekly Project Tracker Report

Project Office Fit-Out, Unit 1504, Level 15, Bay Square Tower 7, Business Bay, Dubai
Client
Contract AED 554,561.28 excluding VAT, lump sum, 8 weeks from 05 Oct 2026, completion due 29 Nov 2026, EOT claimed: none
Report Week 4, data date 31 Oct 2026, issued 01 Nov 2026 by Project Operations (Hydrock Support) for the Project Manager
Overall status AMBER. Progress 47% against 52% planned, 5% behind, recoverable by weekend working in weeks 5 and 6 at no cost to the client. Cost and quality on track.

1. Progress Summary

Section	Weight %	Planned %	Actual %	Variance	Status	Comment
Demolition and strip out	4	100	100	0	Complete	Completed 12 Oct, waste disposal receipts filed
Partitions and ceilings	32	80	72	-8	Behind	Glass partition delivery slipped 3 days, installer doubled crew from 28 Oct
Electrical and ELV first fix	13	75	78	+3	Ahead	Floor boxes installed, DB modification inspected and passed
HVAC, plumbing and fire	11	60	58	-2	On track	Sprinkler modification awaiting DCD approved contractor slot 03 Nov
Flooring	13	20	10	-10	Behind	Levelling started 30 Oct, carpet delivery confirmed 06 Nov
Joinery	14	15	15	0	On track	Shop drawings approved 16 Oct, factory production started
Painting and finishes	6	0	0	0	Not started	Starts week 6 as planned
Prelims and closeout	7	50	50	0	On track	Permit and insurances in place
Overall (weighted)	**100**	**52**	**47**	**-5**	**Behind, recoverable**	**Recovery plan issued 30 Oct, building management NOC for weekend work requested**

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